

NEVADA COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

MINUTES OF REGULAR MEETING

MONDAY, JUNE 17, 2024

GATES MEMORIAL HALL AT 825 15TH STREET

PRESENT: BOARD MEMBERS: Marty Chitty, Joe Anderson, Leanne Harter, Amici Hayek, Tom Maier
STAFF: Kody Asmus, Tammy Ellis, Brian Schaeffer.
COMMUNITY MEMBERS:
OTHERS:

1. Call to Order at 6:30 p.m.

2. Approval of Agenda – Motion by Hayek to approve the agenda with the amended salary: Rebecca Manteuffel, Elementary Teacher from 545,000 to 54,550, 2nd by Maier. Motion Carried 5-0

3. Public Comment - none

4.1 Student Achievement Report - Dr. Asmus presented on the District's Literacy, Reading, and Math data and talked about the long range goals that the District has. He showed actual data compared to the benchmarks that were put in place for the last 5 years. For K-6 literacy, NCSD has maintained a higher proficiency compared to the State's average proficiency.

Taking a deeper dive into PLC has helped in developing a new PLC template that is data driven. All learning team coaches will have been PLC trained and lead their teams. A few items Dr. Asmus noted was a 6 day rotation special day at the elementary, one hour of continuous prep time instead of being split up and teachers will be able to meet more frequently, time they didn't previously have.

Attendance has been steady at 94 – 95% in all three buildings. The graduation rate of 94.4% continues to be higher than the state average.

4.2 Audit Review – Brian Schaeffer, SBO presented to the board the 22/23 audit comments that was in the audit report relating to internal controls. Brian went through a chart of material weaknesses and some changes in the Business Office that has been implemented, such as cash handling, proper approvals, and 2nd approvals for ETF's at the bank. More segregation of duties will be worked on by the incoming new Business Manager as well as the Business Office staff.

5.1 Special Education Delivery Plan – Dr. Asmus credits teachers, parents, community members, for being part of the review process that Districts are required to do with their Special Ed plan, every 5 years. Dr Asmus reviewed the changes to the plan and updated language to show what exactly is going on in the classrooms.

Medicaid documentation for billing has changed a lot, requiring more time from the teachers. Dr. Asmus wants to make sure the teachers are being given credit for their caseloads. Caseloads are reviewed by the principal then submitted to Dr. Asmus in the spring and fall.

A big change is how the scoring is much different than in the past as it didn't create a process of balance based off the student's roster. Omitting the old scoring system from the plan and moving forward with a 100-point system that will be reviewed by the admin team annually. When approved by the Board and the AEA, would like to implement for the next school year.

Motion by Maier to approve the Special Education Service Delivery Plan as presented, 2nd by Hayek

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Motion carried 5-0

5.2 Insurance Renewal – Renewal for Property, General Liability, and Work Comp from Midwest Insurance was discussed, noting the change in work comp carriers and a 1% wind and hail deductible to facilities. Brian Schaeffer SBO, talked about the districts work comp work factor was higher than the desirable number of less than one. Currently the District Mod factor is 1.12. Admin will develop a safety committee and a work comp return to work policy; these are requirements set by the new work comp carrier Risk Administration Services.

Motion by Harter to approve the premium of \$469,614.26 and the quote to increase the Individual Excess Liability to \$15,000,000 for an additional cost of \$5,246.66. 2nd by Maier. Motion carried 5-0

5.3 Insurance deductible buy-down quotes: With the deductible for wind & hail events changing from \$25,000 to 1% of replacement cost, two options were presented to buy down the deductible:

\$50K deductible option: \$87,301.98 and the
\$100K deductible option: \$76,921.75

Topics were discussed to set aside money in case of an event occurring instead of buying down the deductible.

Motion to decline the deduction buy down by Maeir, 2nd by Harter, Motion carried 5-0

5.4 500 Series Policy Review – Dr Asmus reviewed the 500 policy series and the changes being made so it aligns with the current IASB Policy Reference Manual. Motion by Anderson to approve the 500 Series as revised and waive the second reading approval 2nd by Hayek. Motion carried 5-0

6. Consent Agenda Motion by Harter to approve the Consent Agenda as presented, second by Maier,

- Bills
- Financial Reports
- Appointments: Zach Lillquist MS Volleyball Coach, Erin Murphy MS Volleyball Coach, Abigail McLoud HS English Teacher, Ty Frees MS Boys Wrestling Coach, Samantha Thompson MS Girls Track Coach, Lori Stephenson Asst. HS Volleyball Coach, Katie Krakow Elementary Teacher (3-4 Multi-Age), Rebecca Manteuffel Elementary Teacher (Grade 4)
- Resignations: Madelynn Weller Elementary Teacher, Jordan Bentley MS Track, Makayla Spaid Elementary Associate, Joe Wakeman Director of Technology/Communications (Last day July 26, 2024)
- Contract Corrections: Erin Gibson SpED Associate Step 7, \$16.33/hr, Shauna Hawbaker, Elem Associate – Add 10 cents/hour for Para Cerfitification, Brighton Clatt Asst HS Boys Basketball to 8% no longer a shared position with Tyler Sansgaard, John Jamison MS Boys Basketball 2024-25 correction: step 10, John Jamison, MS Boys Basketball 2023-24 correction: \$442 for incorrect step.
- Lane Change:
 - Heather Barloon BA15 to BA30
 - Brandy Eilbeck BA to BA15
- NCRS Annual Hourly Employee Increase: 25 cents per hour

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- Coleen Moyer
- Tonya Williams
- Madison Davis
- Jessi Wallingford
- Adrian Smith

Motion Carried 5-0

7.1 Board Member Comments - None

7.2 Board Calendar was reviewed. The next regular Board meeting is Monday, July 15, 2024 at 6:30 p.m.

8. Adjournment at 7:30 p.m.

Respectfully Submitted,

Board President

Board Secretary